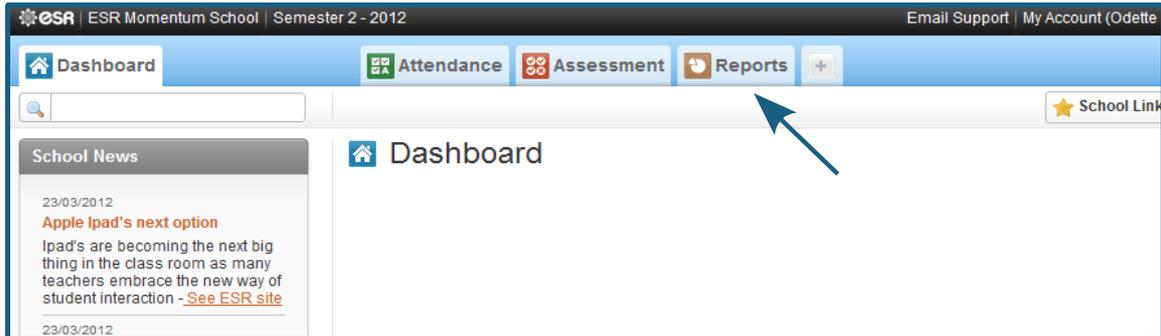




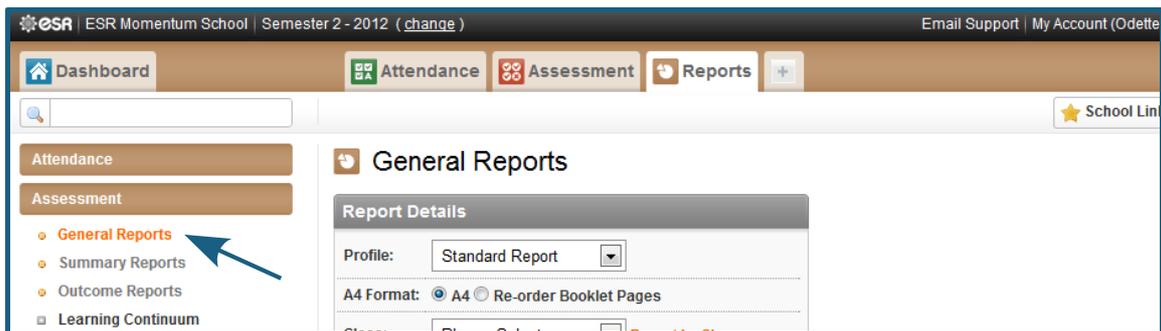
Generating Reports in ESR Momentum

Assessment Reports

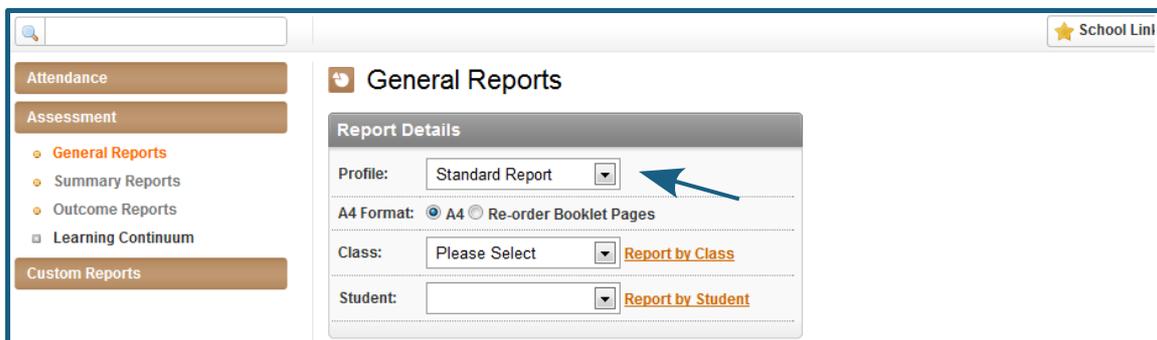
- 1) Log into ESR Momentum and click on the **Reports** tab at the top of the page.



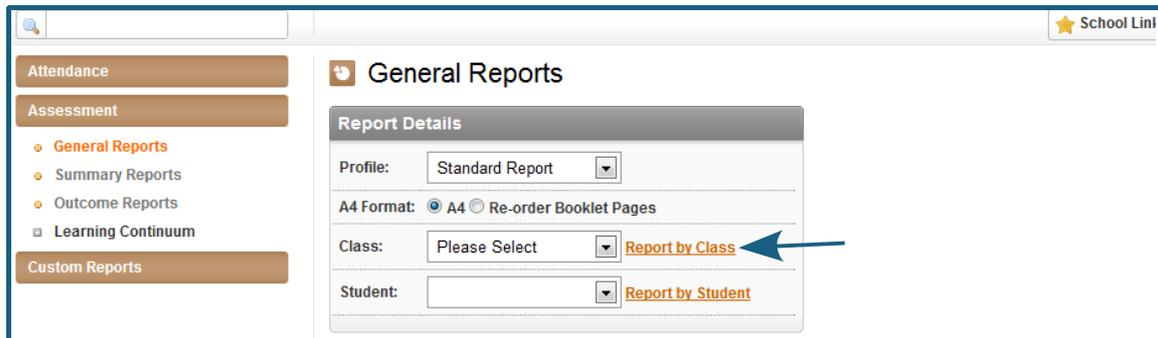
- 2) Click on the **Assessment** menu on the left, and select **General Reports**.



- 3) In the General Reports section, select the **Report Profile** you wish to print.

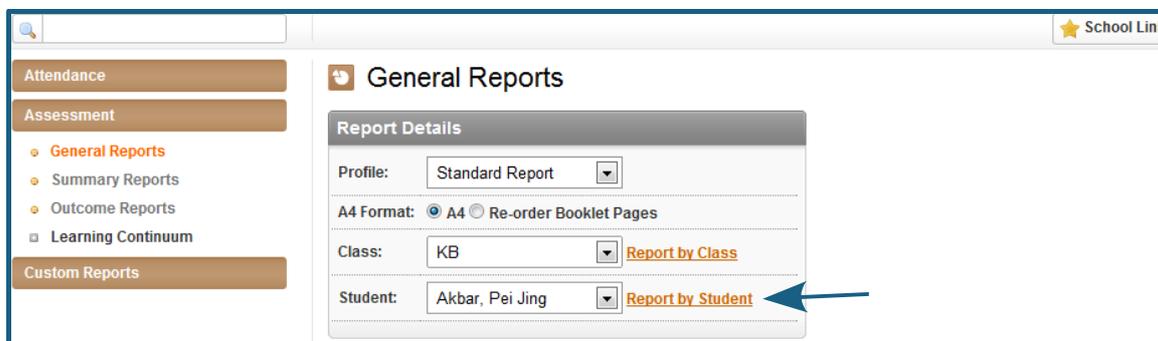


- 4) If you want to print reports for an entire class, select the class from the class drop down box and press **Report by Class**.



The screenshot shows the 'General Reports' section of a software interface. On the left, there is a sidebar with categories: Attendance, Assessment, and Custom Reports. Under 'Assessment', 'General Reports' is selected. The main area is titled 'General Reports' and contains a 'Report Details' form. The form has the following fields: 'Profile' set to 'Standard Report', 'A4 Format' with 'A4' selected and 'Re-order Booklet Pages' unselected, 'Class' set to 'Please Select' with a blue arrow pointing to the 'Report by Class' link, and 'Student' set to an empty dropdown with a blue arrow pointing to the 'Report by Student' link.

- 5) If you want to print a report for a single student, select the student from the student drop down box and press **Report by Student**.



The screenshot shows the 'General Reports' section of a software interface. On the left, there is a sidebar with categories: Attendance, Assessment, and Custom Reports. Under 'Assessment', 'General Reports' is selected. The main area is titled 'General Reports' and contains a 'Report Details' form. The form has the following fields: 'Profile' set to 'Standard Report', 'A4 Format' with 'A4' selected and 'Re-order Booklet Pages' unselected, 'Class' set to 'KB' with a blue arrow pointing to the 'Report by Class' link, and 'Student' set to 'Akbar, Pei Jing' with a blue arrow pointing to the 'Report by Student' link.

- 6) A PDF report will be downloaded. You can save it to a location on your computer so it can be viewed or printed at any time.

Please don't hesitate to call us on (02) 8208 6000 or email us at support@esr.com.au if you have any queries.



Assessment



MarkBook



Welfare



Trends



Reports



Profiling



Attendance



Programming